

Minutes of the Annual General Meeting of the Denman Island Residents Association (DIRA) held on Monday, April 16, 2012 in the Back Hall, located at 1196 Northwest Road, BC, commencing at 7:30 p.m.

<b>PRESENT:</b>	Chair	Frank Frketich
	Executive	Denise MacKean Anne Page Bert Taylor Doug Wright
<b>ALSO PRESENT:</b>	Minute Taker	Wind Rombough

## **Agenda Items**

### **Call to Order**

41 people in attendance for the AGM, including the 5 executive members.

### **Motion to Approve Agenda**

THAT the agenda be approved.

**CARRIED**

**Motion to Approve the motions passed at the March 12, 2012 General Meeting where a quorum was not present. .**

**CARRIED**

**Motion to Approve the Minutes of the March 12, 2012 General Meeting**

**CARRIED**

### **Executive Report:**

**Chair Year-end Report** - Frank Frketich presented his year-end report. Please find attached, or view the report on [www.denmanresidents.com](http://www.denmanresidents.com)

**Report of Nominating Committee** - Denise MacKean reported that they still need people to step forward to be on DIRA. She urged members to invite people they know to step up, because volunteering for DIRA isn't onerous and is actually rewarding. Frank Frketich, Doug Wright and Bob French were elected by acclamation.

**Treasurers Report** - Acting Treasurer Doug Wright reported on the DIRA financial statement for 2011. Please find attached, or view the report on [www.denmanresidents.com](http://www.denmanresidents.com). He would like to see the receipts itemized better in the future, to be able to go back through DIRA records and make sense of the spending. There is about \$6000 in funds in the DIRA holdings.

THAT the 2011 DIRA Financial Statement be approved.

**CARRIED**

**Committee Reports:**

**Bill Mee Park** - John Wigle reported on behalf of Glen Snook about the Bill Mee Park 2011 budget. There was a surplus of \$2347.02. He took the opportunity to thank the volunteers. Please see report on [www.denmanresidents.com](http://www.denmanresidents.com).

THAT the 2011 Bill Mee Park Budget be approved.

**CARRIED**

**Waste Management Committee** - Bob French reported on the stable status of the Waste Management Budget. Please see report on [www.denmanresidents.com](http://www.denmanresidents.com). He replied to a previous question that yes, HST can be recovered and a cheque is in the mail.

THAT the Waste Management Committee 2011 Budget be approved.

**CARRIED**

**Bottle Depot** - Bob French presented the financial statement and reviewed changes that have been made to the bookkeeping system. He noted that the Bottle Depot is run as a community service and if we don't use it we may lose it. Please see report on [www.denmanresidents.com](http://www.denmanresidents.com).

THAT the 2011 Bottle Depot Budget be approved.

**CARRIED**

**Volunteer Fire Department** - Treasurer John Ralston reported on a few components of his handout. He noted that \$99,000 of the \$100,530 Fire Department budget comes from the CVRD. He extended thanks to the community for the ongoing support. Please see report on [www.denmanresidents.com](http://www.denmanresidents.com).

THAT the 2011 Fire Department Budget be approved.

**CARRIED**

**Denman WORKS!** - Simon Palmer reported on the 2011 Year-end Financial Statement and the 5 Year Plan on behalf of treasurer John Roberts. Please see report on the DIRA website: [www.denmanresidents.com](http://www.denmanresidents.com). He explained how valuable the Grant Faciliator Program can be as long as it is used, which it wasn't accessed as much last year as they had anticipated. He gave the example of spending \$413 on the Grant Faciliator's wages to find approximately \$100,000 for the Community Hall restoration project.

Approved at Denman WORKS! AGM

**Old School** - Gloria Michen reported. Please see report on [www.denmanresidents.com](http://www.denmanresidents.com). She noted that they are preparing to replace the roof. Jenny Balke had submitted an application to the Habitat Conservation Fund on behalf of the bats living in the Old School roof. It was refused because the species was not endangered but now it is on an endangered list, so an application will be re-submitted.

THAT the 2011 Old School Budget be approved.

**CARRIED**

**Parks Committee** - Ralph McQuaig reported on the activity of the the Parks Committee. There has been no response yet from Provincial Parks, concerning the status of the relationship to Parks Staff while certain parks are under treaty negotiation. Please see attached Parks Committee Chair Report to the 2012 AGM.

THAT the Parks Committee Chair Report to the 2012 AGM be approved.

**CARRIED**

**Trails Committee** - Alan Danks reported on the Trails Committee Activity and thanked all the volunteers. Discussion ensued about through traffic on Denman roads. It was noted that traffic patterns were studied way back in the 1990's and so they should be examined again.

THAT the report from the Trails Committee Chair be approved.

**CARRIED**

**Graham Lake Swim Dock** - Frank Frketich put the appeal out for someone to take over looking after the swim dock.

**Wildlife Advisory Committee** - Mike Nestor reported on the activity of the WAC. Please see attached report. The main areas the committee addresses in any given year are uncontrolled dogs, unsafe hunting practices, injured or distressed wildlife, and bear/cougar sightings. The last confirmed sighting of a cougar was in October 2009.

THAT the report from the Wildlife Advisory Committee be approved.

**CARRIED**

#### **Liaison Reports:**

**Ferry Advisory Committee** - Dennis Forsythe reported that the next meeting is on Monday, April 23, in the Lounge at 3:30 pm. The public is invited.

**VIRL** - Bill Engelson reported that in February the CVRD approved the idea of a Vancouver Island Regional Library branch on Denman Island. Now VIRL needs to find money to make it happen, but it won't be soon.

**Islands Trust** - Laura Busheikin reported that the next meeting of the Local Trust Committee is on May 1st, at 10:30 am in the Lounge. The Local Trustees hold office hours every second Saturday at the Old School from 10:30 am - 12:30 pm. The next date is this Saturday and the following date will be May 5. She also noted that the Community Stewardship Award nominations are coming up.

#### **New Business:**

**Recreation Grant review** - Bert Taylor reported on behalf of the group that is reviewing the Proposal to Improve the Process of Recommendations for the Recreation Grants. Please see the report on [www.denmanresidents.com](http://www.denmanresidents.com). There are 3 considerations they are reviewing. 1. Better guidance for those operating the process. 2. To remove the perception of "corporate conflict" on behalf of DIRA. 3. Fairness, consistency, and openness for all Denman Islanders. The report has

been posted on [www.denmanresidents.com](http://www.denmanresidents.com) since March 15 and was recently an insert in the Grapevine. Also, he had been asked at the previous DIRA meeting about applications by an organizations for more than one CVRD tax-based grant in a single year. His answer to the question was that he had spoken to our elected representative on the CVRD Board of Directors, Bruce Jolliffe, and he had told him that the important factor is whether the monies are "for the same purpose". He explained that the different CVRD grants have been established by bylaw for different specific purposes. An organization can apply for more than one kind of grant but not for the same purpose. The exception is the Grant-in-Aid, which is a "catch-all" grant for relatively short-term funding needs not covered by the other grants. It cannot be used for purposes covered by the other grants. Bruce also told him that the CVRD preferred to make continuing funding arrangements for on-going, year-after-year funding needs, rather than awarding Grants-in-Aid each year for the same continuing needs.

#### MOTION #1:

Resolved that the Denman Island Residents Association (DIRA) will serve as the facilitator and manager of a process for arriving at and submitting recommendations for the allocation of CVRD recreation grants, in which the important decisions, except those of the Comox Valley Regional District, are made by meetings at which all residents of Denman Island may vote and are encouraged to come and do so. The process will work as follows:

- a) Applications for the CVRD's Denman Island Recreation Service grants will be submitted to the "Denman Island Recreation Grants Committee", c/o the Denman Island Residents' Association.
- b) The Denman Island Recreation Grants Committee will be established, and its members will be appointed annually, by a public meeting of Denman Island residents, advertised well in advance, at which every Denman resident of voting age will be allowed and encouraged to vote. This meeting will be called by DIRA and will normally, although not necessarily, be a part of a regular DIRA meeting.
- c) DIRA, through its Board of Directors, will arrange for advertising the above-mentioned public meeting, at the expense of the CVRD. The advertising will state that nominations for members of the Denman Island Recreation Grants Committee will be accepted from any resident of Denman Island either prior to or from the floor at the public meeting. DIRA will provide nominations for at least a minimum number of members for the Committee.
- d) DIRA will also provide for adoption at the initial public meeting a proposed set of terms of reference for the Denman Island Recreation Grants Committee and a proposed application package to be used by grant applicants. Both these documents will be made available to the public and advertised in advance of the public meeting. Application deadline, reporting deadline for the committee and other annually recurring items will be included in at least one of these two documents.
- e) DIRA will promptly deliver all applications received on behalf of the D. I. Recreation Grants Committee to the committee, which will review the applications and decide upon its recommendations, according to its terms of reference.

f) The Denman Island Recreation Grants Committee will then provide its recommendations to the DIRA Board of Directors, which may return them to the committee for clarification or factual corrections but is not permitted to change the substance of the recommendations or reject them.

g) DIRA, through its Board of Directors, will call and advertise a second public meeting each year, sufficiently in advance of the date when the CVRD requires recommendations to support its decision as to what amounts of grant money will be awarded to which applicants. This will also normally be a part of a regular DIRA General Meeting but will be well advertised in advance and all Denman Island residents will be allowed to vote. The D. I. Recreation Grants Committee will present its recommendations to this second public meeting, which will approve them, with or without changes, for submission to the CVRD or, in the worst case, reject them and require the Committee to present new recommendations at an adjournment of the same public meeting at the soonest reasonable date.

h) DIRA, through its Board of Directors, will send the approved recommendations to the CVRD, with a cover letter indicating that they were approved by a properly advertised public meeting of Denman Island residents.

i) As in previous years, the CVRD will send letters and cheques to successful grant applicants. As applicant, DIRA will receive letters and cheques for any DIRA committees to receive grant money, and will promptly inform those committees.

THAT the motion be approved.

**CARRIED**

MOTION #2:

Resolved that the initial public meeting to establish the Denman Island Recreation Grants Committee and appoint its members for 2012 will be held as a part of the May 2012 General Meeting of DIRA.

THAT the motion be approved.

**CARRIED**

**Adjournment:**

THAT the meeting be adjourned.

**CARRIED**

Time: 9:30 pm.

<b>Minute Taker:</b>
Wind Rombough

<b>Chair:</b>
Frank Frketich

